

# **The Music Clubhouse**

## **Policies and Tuition for Private Piano**

**August, 2023 - May, 2024**

The policies stated below have been carefully constructed to ensure a quality relationship between the student and the instructor. The intent is to provide a sound educational environment for the student.

### **Tuition Payment Options**

Tuition for private study/Performance Club classes may be paid in full upon enrollment or in ten monthly installments at no additional charge. Installments are due by the tenth of each month, August through May. (Exception: The August installment will not be considered late if paid by the student's first lesson.) A \$10 FEE WILL BE ASSESSED FOR LATE PAYMENT. Lessons will be discontinued when the student's account becomes more than 15 days past due. Tuition rates for each instructor may be found below. Tuition checks should be made payable to The Music Clubhouse and can be mailed to The Music Clubhouse, 1245 New Hampshire St., Lawrence, KS 66044. If you prefer to pay electronically, you can do so through Venmo. Our Venmo username is Music-Clubhouse-111.

### **Materials and Other Supplies**

Materials needed for lessons and classes vary according to the student's level of ability and length of lesson. Most supplies can be ordered at amazon.com. Teachers will send links via text or email when books and other materials need to be ordered.

### **Attendance**

An academic year of study includes 33 private lessons and two group classes. Students are encouraged to arrive promptly for lessons and classes. Teaching sessions will not extend past the scheduled ending time to compensate for late arrivals.

No make-up lessons or classes will be given to compensate for a student's absence, and no refund of fees will be made. However, if you wish to participate in our lesson swap system, you may request from your teacher the contact information of other participating students. Then, if you see that there will be a conflict with your lesson time, you may contact another student and arrange to swap lesson times that week. Please notify your instructor of the change once it has been confirmed.

If a lesson is cancelled by the instructor, the lesson or class will be rescheduled.

### **Performance Club Classes**

For two weeks of the academic year, The Music Clubhouse will hold Performance Club classes for all private students. These classes will include opportunities for solo performance and ensemble playing and activities for strengthening theory and aural skills.

During Performance Club weeks, students will NOT have their regularly scheduled private lessons but instead will attend a group class. The classes will be 45-60 minutes in length and opportunities to attend will be offered each day of the week. Sign-up sheets will be posted on the bulletin board at the entrance of The Music Clubhouse. Each class will be taught by two of our teachers. Students will sign up for the Performance Club class that best suits their schedule, and if possible, when their private teacher

will be present. Each class will be limited to eight students. Performance Club classes will meet in lieu of private lessons the weeks of October 2-6, 2023 and April 1-5, 2024.

### **Artist Musician Program (AMP)**

An accelerated program of study is available for select students by teacher invitation. The Artist Musician Program is intended to enrich the experience of students who are especially serious about piano study by cultivating musical passion in a supportive peer community. In addition to their private lessons, these students will attend one-hour performance classes at The Music Clubhouse on the first Sunday of each month from September through May (except for January). Twice during the year, we will take our AMP students to attend professional concerts and will provide a special performance opportunity (for AMP students only) at the close of the academic year. There is additional tuition for Artist Musician students to cover the cost of monthly class instruction, concert tickets and administration of the program. Please request more detailed information from your teacher if you think your student should be considered for this program.

### **Additional Recitals and Auditions**

Some students may participate in recitals and auditions offered by organizations such as Lawrence Accredited Music Teachers Association and Kansas Music Teachers Association. These are in addition to the performance opportunities offered by The Music Clubhouse. They require extra preparation from the student and often require an entry fee. The instructor will make these opportunities available to students as appropriate.

### **Inclement Weather Policy**

If Lawrence Public Schools close due to inclement weather, the Music Clubhouse will be closed as well. Our website, [www.MusicClubhouse.com](http://www.MusicClubhouse.com), will be updated in the event of a weather closing. If The Music Clubhouse is closed due to inclement weather, the lesson missed will be given virtually or will be rescheduled.

### **Discontinuation**

If a student chooses to discontinue lessons at The Music Clubhouse or switch to another teacher within The Music Clubhouse during the academic year, a four-week notice is required. If the student chooses not to attend those four final lessons with that teacher, the student will still be billed for the four lessons beyond notification.

### **Parking and Music Clubhouse Entrance**

The Music Clubhouse is located inside the old portion of the Trinity Lutheran Church building at 1245 New Hampshire Street. Student parking is in the east lot of the church. To access the Music Clubhouse entrance, park in the large lot on the east side of the church, walk along the south sidewalk (13<sup>th</sup> Street), and look for the Music Clubhouse entrance sign at the far southwest corner of the building. If your teacher is not there waiting for you, ring the doorbell when you arrive and listen for it to unlock for you. (FYI: There is a short flight of stairs at our entrance. If you need a handicap accessible entrance, contact [themusicclubhouse@gmail.com](mailto:themusicclubhouse@gmail.com) and we will arrange an alternate entrance for you.)

### 2023-2024 Tuition - Students of Janet Hart (Director)

| PLAN OF STUDY  | PER YEAR | PER MONTH |
|--|----------|-----------|
| 30-minute weekly lessons (33 lessons) plus 2 group classes | \$1,400  | \$140     |
| 45-minute weekly lessons (33 lessons) plus 2 group classes | \$2,100  | \$210     |
| 60-minute weekly lessons (33 lessons) plus 2 group classes | \$2,800  | \$280     |

### 2023-2024 Tuition - Students of Dr. Yi Chang and Dr. Yi-Ting Tsai

| PLAN OF STUDY  | PER YEAR | PER MONTH |
|--|----------|-----------|
| 30-minute weekly lessons (33 lessons) plus 2 group classes | \$1,300  | \$130     |
| 45-minute weekly lessons (33 lessons) plus 2 group classes | \$1,950  | \$195     |
| 60-minute weekly lessons (33 lessons) plus 2 group classes | \$2,600  | \$260     |

# The Music Clubhouse

## Calendar for Private Piano

August, 2023 - May, 2024

|   |   |
|---|---|
|   |   |
| First day of lessons  | Sunday, August 13                             |
| Performance Club classes<br>(no private lessons this week - classes only) | Monday, October 2 - Friday, October 6         |
| Halloween Costume Concerts  | Friday, October 27 and Saturday, October 28   |
| Fall Break (Music Clubhouse closed)                                       | Monday, November 20 – Sunday, November 26     |
| Holiday Recitals  | Friday, December 8 and Saturday, December 9   |
| Winter Break (Music Clubhouse closed)                                     | Wednesday, December 20 – Monday, January 1    |
| Lessons Resume  | Tuesday, January 2                            |
| Friends and Family Ensemble Recitals                                      | Friday, February 16 and Saturday, February 17 |
| Spring Break (Music Clubhouse closed)                                     | Sunday, March 10 - Saturday, March 16         |
| Performance Club classes<br>(no private lessons this week - classes only) | Monday, April 1 - Friday, April 5             |
| Teacher Personal Leave (Music Clubhouse closed)                           | Sunday, April 21 – Saturday, April 27         |
| Last day of classes and lessons   | Friday, May 17                                |
| Spring Recitals   | Friday, May 17 and Saturday, May 18           |
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